

**Minutes of the Meeting of the ENVIRONMENT AND SAFE COMMUNITIES  
COMMITTEE held on 10 June 2019**

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**PRESENT -**

Councillor Neil Dallen (Chair); Councillor Alex Coley (Vice-Chair); Councillors Steve Bridger, Lucie Dallen, Chris Frost, Rob Geleit, Steven McCormick, Julie Morris and Peter O'Donovan

In Attendance: Councillor Bernie Muir

Absent: Councillor Chris Webb

Officers present: Damian Roberts (Chief Operating Officer), Ian Dyer (Head of Operational Services), Amardip Healy (Chief Legal Officer), Richard Chevalier (Parking Manager), Sue Emmons (Senior Accountant) and Tim Richardson (Committee Administrator)

**1 QUESTION TIME**

No questions had been submitted or were asked by members of the public.

**2 DECLARATIONS OF INTEREST**

No declarations of interest were made by Councillors regarding items on the agenda.

**3 MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting of the Environment and Safe Communities Committee held on 26 March 2019 were agreed as a true record and signed by the Chairman.

**4 CASHLESS PARKING**

The Committee received a report seeking approval for officers to investigate and introduce cashless parking options, on a trial basis initially, within Epsom & Ewell Borough Council's pay and display car parks.

Following consideration, it was resolved:

**That the Committee agreed:**

- (1) For Epsom & Ewell Borough Council officers to investigate cashless parking options in the Borough's car parks.**

- (2) **For the Head of Operational Services, the Parking Manager and the Chief Finance Officer, in conjunction with the Chair of Environment and Safe Communities Committee, to procure at no cost to the Council a cashless parking system on a trial basis (likely to be for two years initially) for use in the Borough's car parks.**

## 5 CAR PARKING WORKING GROUP TERMS OF REFERENCE

The Committee received a report requesting it to set up and approve the terms of reference for the Car Parking Working Group.

The following matters were considered:

- a) **Substitute Members.** Following a query from a Committee Member, the Committee was informed that substitutes were not permitted on the Car Parking Working Group.
- b) **Identification of opportunities for additional car park capacity.** The Committee considered that the Terms of Reference of the Car Parking Working Group should be amended to include the identification of opportunities for the creation of additional car parking capacity.

Following consideration, it was resolved:

**That the Committee:**

- (1) **Nominated the following Members to the Car Parking Working Group to serve for four years unless otherwise agreed:**
- Councillors Steve Bridger, Neil Dallen, Rob Geleit, Christine Howells, Julie Morris and Humphrey Reynolds.
- (2) **Agreed the Terms of Reference for the Car Parking Working Group, set out in Annex 1 to the report, subject to it being amended to include the identification of opportunities for the creation of additional capacity in the Council's car parks.**

## 6 FORWARD PLAN

This report asks the Committee to agree its forward plan for 2019/20.

Following consideration, it was resolved:

- (1) **That the Committee approved the forward plan 2019/20 attached at Annex 1 to the report.**

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*The meeting began at 7.30 pm and ended at 8.10 pm*

COUNCILLOR NEIL DALLEN (CHAIR)